

Overall report on course reports

Faculty: Administrative sciences

Program: Public administration

Semester: First

Year: 1437-1438

Overall report on course reports

Institution	Najran University	Date of the Report	12\7\1438
College/ Department:	Administrative sciences		
Program:	Public administration		

A. General Information

This reports concerned with courses of:			
Level 1	<input checked="" type="checkbox"/>	Level 2	<input checked="" type="checkbox"/>
Level 5	<input checked="" type="checkbox"/>	Level 6	<input checked="" type="checkbox"/>
		Level 7	<input checked="" type="checkbox"/>
		Level 8	<input checked="" type="checkbox"/>

B. - Courses Delivery

1. Coverage of Planned Courses				
Level	No. of courses	Completely delivered	Not completely delivered	Reasons for non completion of courses or hours of courses
Level 1	015 ENGL 4	√		-
Level 1	101ACCT 3	√		-
Level 1	101 MGT 3	√		-
Level 2	003 MATH 3	√		-
Level 2	101 PAD 3	√		-
Level 2	101 BL 3	√		-
Level 3	101 STAT 3	√		-
Level 3	201 ECON 3	√		-
Level 3	202 PAD 3	√		-
Level 3	202 QUA 3	√		-
Level 3	212 JUR 3	√		-
Level 4	202 ECON 3	√		-
Level 4	203 PAD 3	√		-
Level 4	203 BL 3	√		-
Level 4	224 MGT 3	√		-
Level 5	214 PAD 3	√		-
Level 5	300 MGT 3	√		-
Level 5	312 PAD 3	√		-
Level 5	313 PAD 3	√		-
Level 5	331 ACCT 3	√		-
Level 6	206 MGT 3	√		-
Level 6	307 MGT 3	√		-
Level 6	309 MGT 3	√		-
Level 6	314 PAD 3	√		-
Level 6	315 PAD 3	√		-
Level 6	316 PAD 3	√		-

Level 7	332 ACCT 3	√		-
Level 7	381 QUA 3	√		-
Level 7	409 PAD 3	√		-
Level 7	410 PAD 3	√		-
Level 7	417 PAD 3	√		-
Level 7	418 PAD 3	√		-
Level 8	301 MGT 3	√		-
Level 8	413 PAD 3	√		-
Level 8	415 PAD 3	√		-
Level 8	422 PS 3	√		-

2. Possible compensating Action for non completion of courses or hours of courses	
Level 1	-
Level 2	-
Level 3	-
Level 4	-
Level 5	-
Level 6	-
Level 7	-
Level 8	-

C. Courses learning outcome assessment.

Level	Outcomes completely assessed	Outcomes Not completely assessed	Remarks
Level 1		-	
Level 2		-	
Level 3		-	
Level 4		-	
Level 5		-	
Level 6	√	-	
Level 7	√	-	
Level 8	√	-	

Courses learning outcome assessment

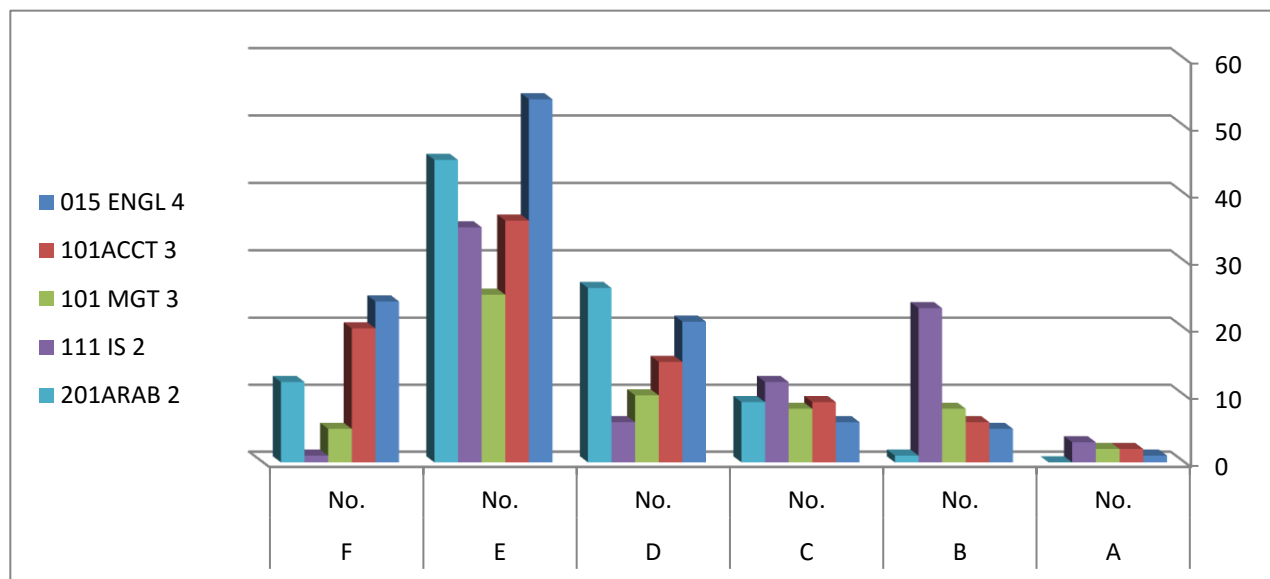
D. Effectiveness of Planned Teaching Strategies of courses

Teaching strategies were effective	Teaching strategies Were Not effective	List the non effective strategies
<input checked="" type="checkbox"/>	<input type="checkbox"/>	

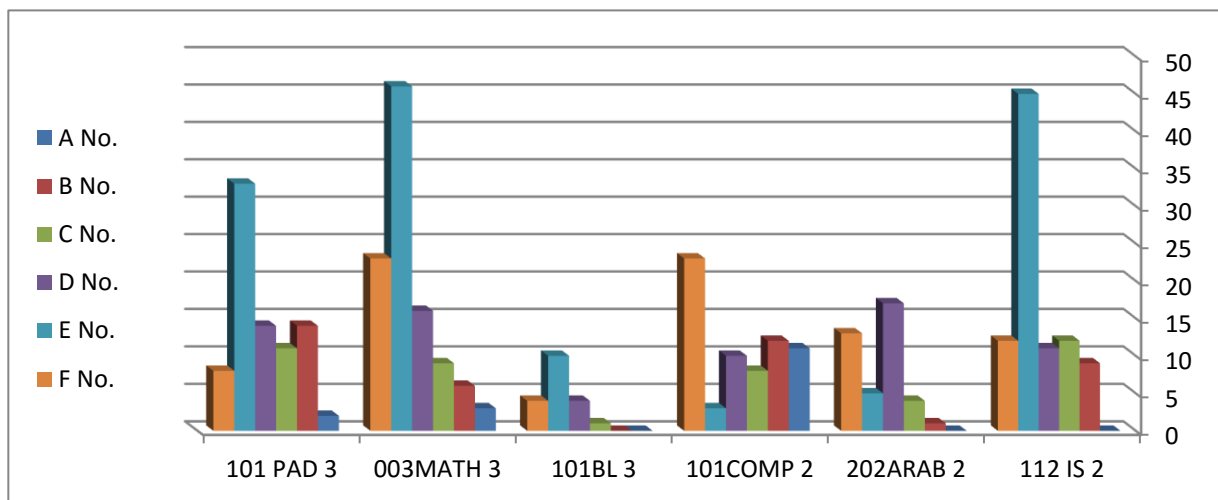
E. Results

1. Comments on the Students grades							
Levels	Numbers of students on each Grades						Remarks
	A No.	B No.	C No.	D No.	E No.	F No.	
Level 1	8	43	44	78	195	62	
Level 2	16	42	45	72	129	77	
Level 3	9	33	34	44	54	28	
Level 4	5	17	38	48	12	17	
Level 5	9	30	41	38	7	3	
Level 6	8	19	31	44	4	4	-
Level 7	8	19	31	44	4	4	-
Level 8	12	18	10	17	2	1	-

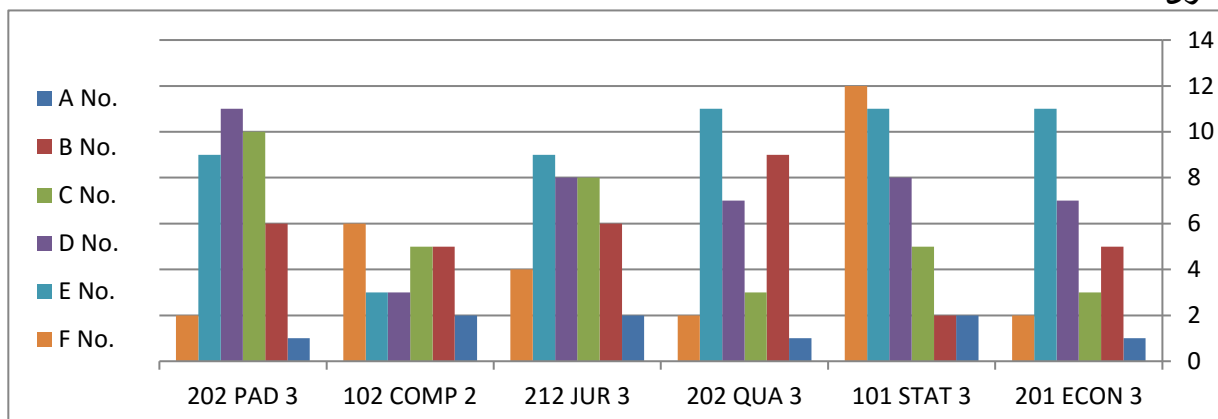
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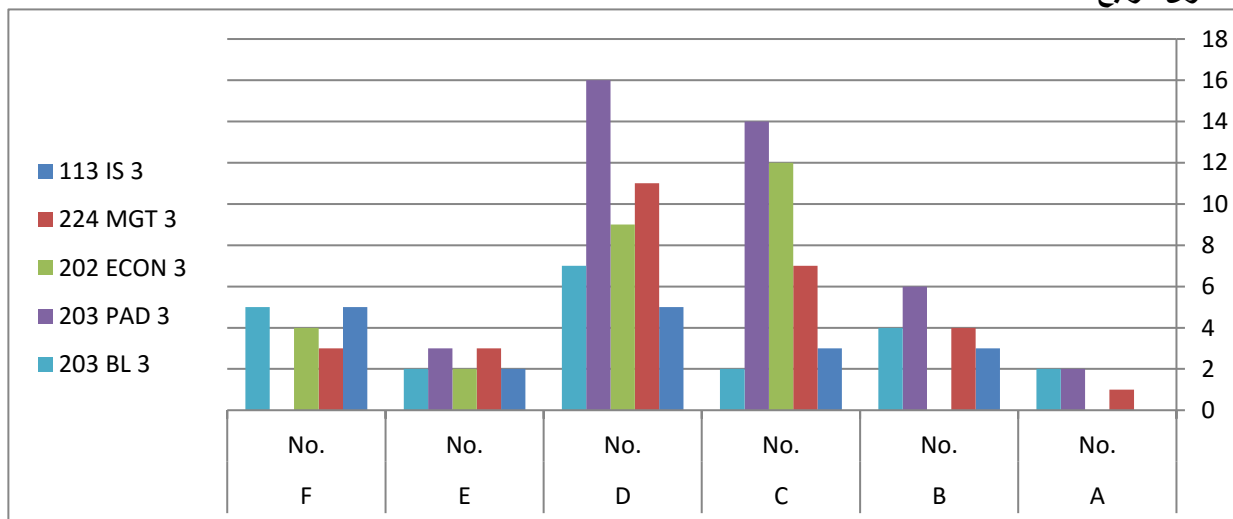
الثاني المستوى



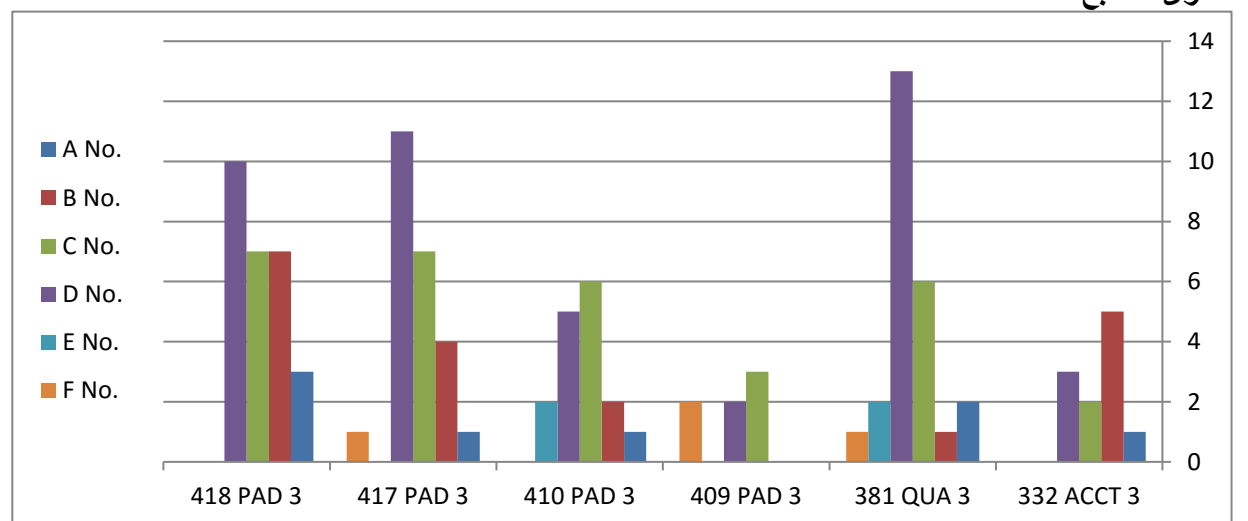
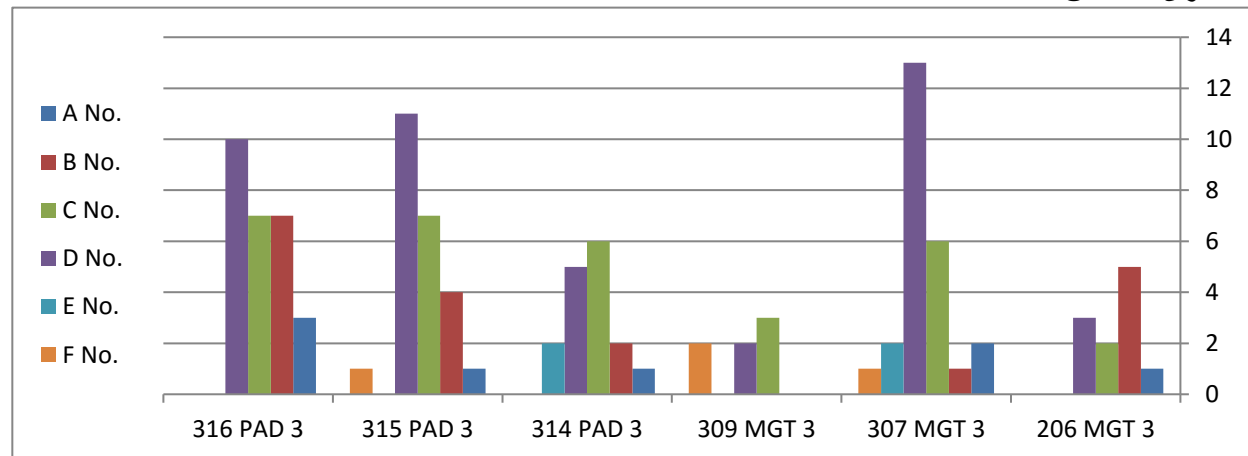
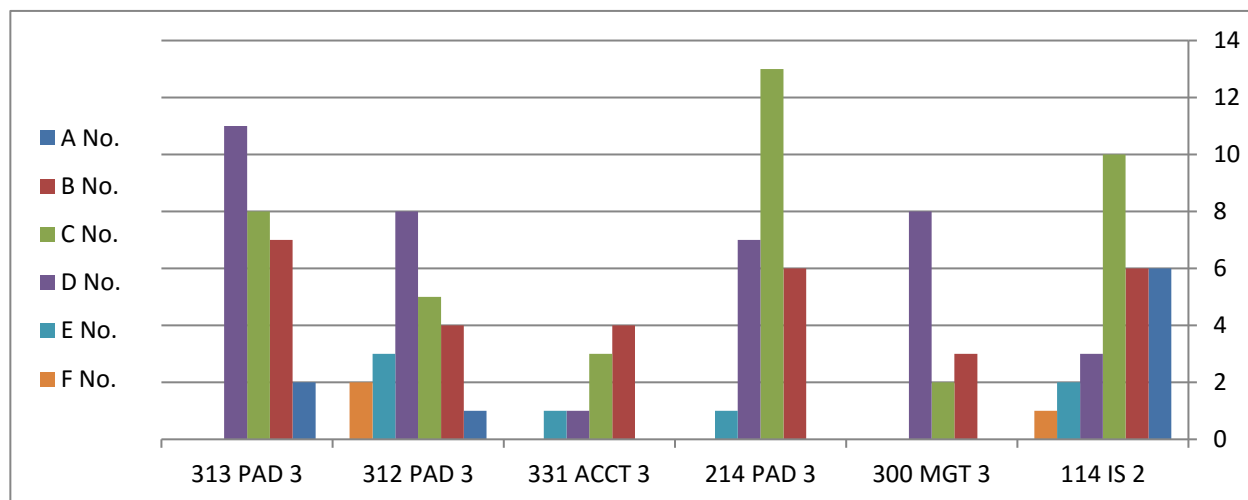
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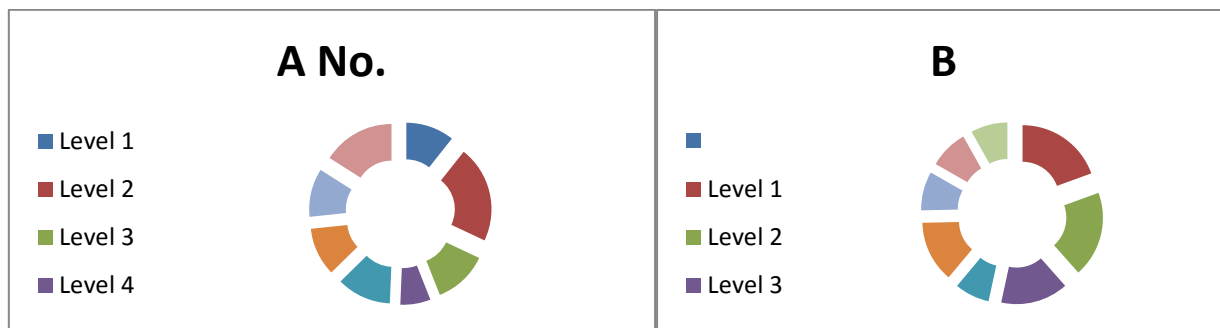
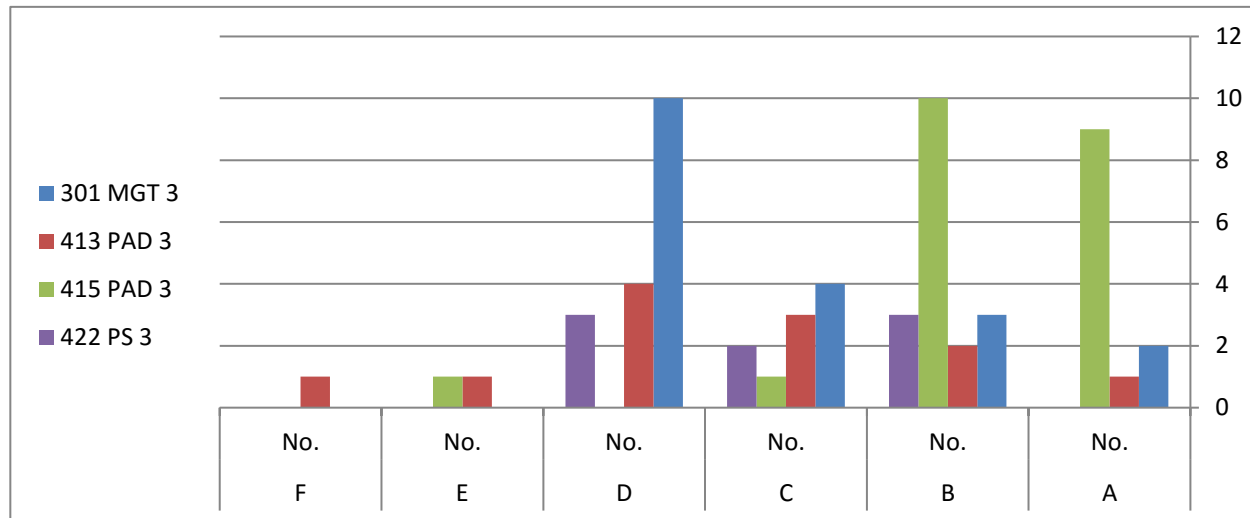
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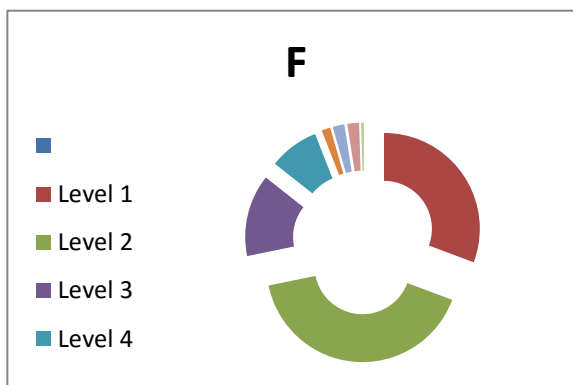
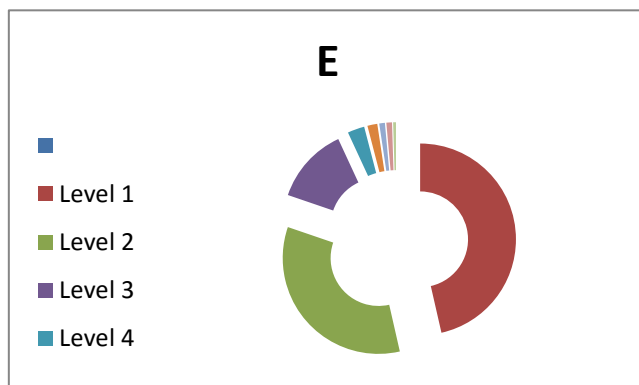
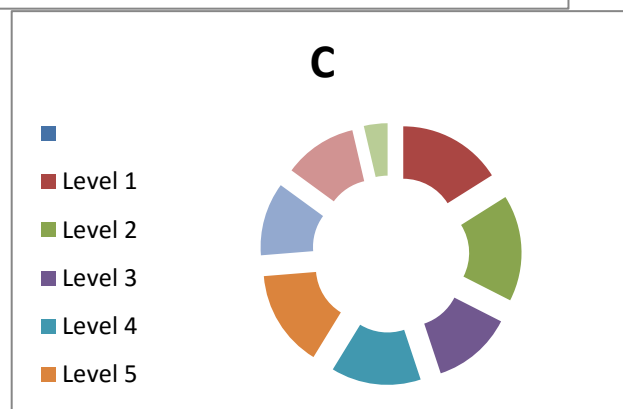
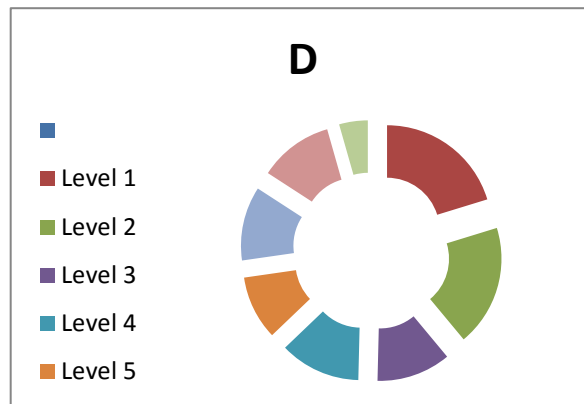


المستوى الخامس



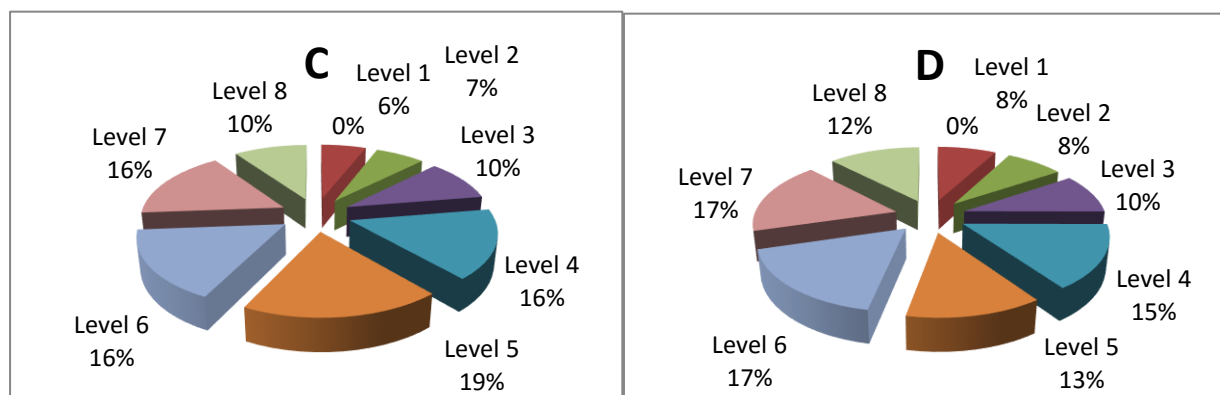
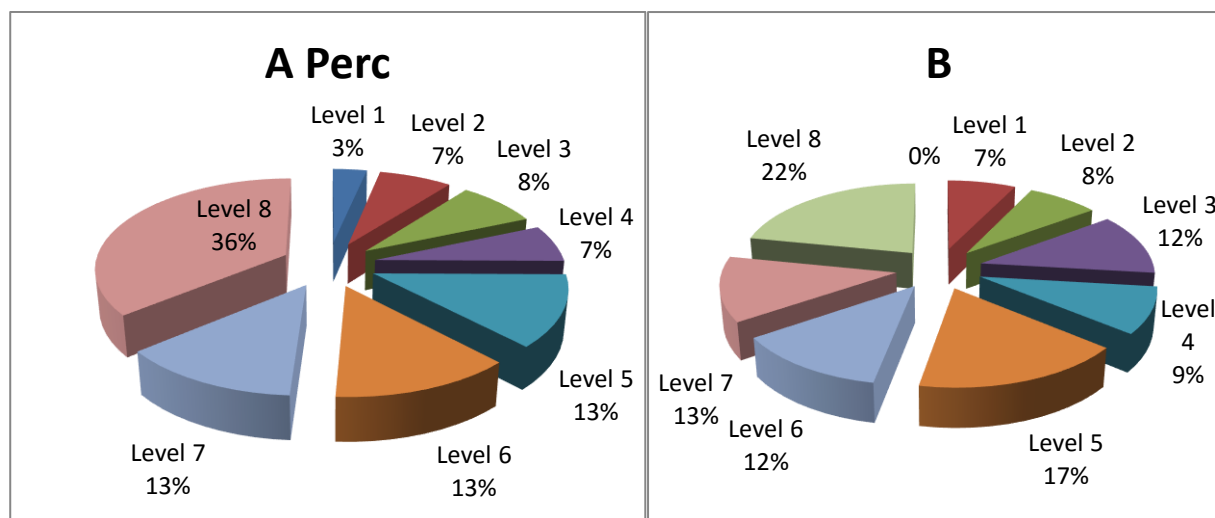
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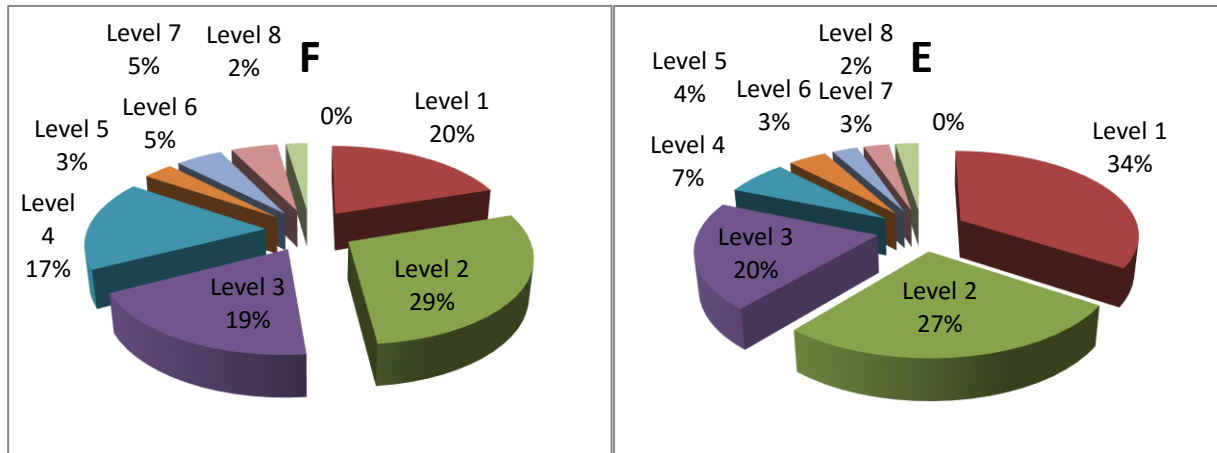




1. Comments on the Students grades							
Levels	Percentage of students on each Grades						Remarks
	A Perc	B Perc	C Perc	D Perc	E Perc	F Perc	
Level 1	1.86%	10.00%	10.23%	18.14%	45.35%	14.42%	
Level 2	4.20%	11.02%	11.81%	18.90%	33.86%	20.21%	
Level 3	4.46%	16.34%	16.83%	21.78%	26.73%	13.86%	

Level 4	3.65%	12.41%	27.74%	35.04%	8.76%	12.41%	
Level 5	7.03%	23.44%	32.03%	29.69%	5.47%	2.34%	
Level 6	7.27%	17.27%	28.18%	40.00%	3.64%	3.64%	-
Level 7	7.27%	17.27%	28.18%	40.00%	3.64%	3.64%	-
Level 8	20.00%	30.00%	16.67%	28.33%	3.33%	1.67%	-





For details see table below:

Level	Courses	Number of students on each Grades (for male section)						Remarks
		A No.	B No.	C No.	D No.	E No.	F No.	
1	015 ENGL 4	1	5	6	21	53	24	
	101ACCT 3	2	6	9	15	36	20	-
	101 MGT 3	2	8	8	10	25	5	-
	111 IS 2	3	23	12	6	35	1	-
	201ARAB 2	0	1	9	26	45	12	-
2	112 IS 2	0	9	12	11	32	6	-
	202ARAB 2	0	1	4	17	5	13	-
	101COMP 2	11	12	8	10	3	23	-
	101BL 3	0	0	1	4	10	4	-
	003MATH 3	3	6	9	16	46	23	-
	101 PAD 3	2	14	11	14	33	8	-
3	201 ECON 3	1	5	3	7	11	2	-
	101 STAT 3	2	2	5	8	11	12	-
	202 QUA 3	1	9	3	7	11	2	-
	212 JUR 3	2	6	8	8	9	4	-
	102 COMP 2	2	5	5	3	3	6	-
	202 PAD 3	1	6	10	11	9	2	-
4	113 IS 3	0	3	3	5	2	5	-
	224 MGT 3	1	4	7	11	3	3	-
	202 ECON 3	0	0	12	9	2	4	-
	203 PAD 3	2	6	14	16	3	---	-
	203 BL 3	2	4	2	7	2	5	-
5	114 IS 2	6	6	10	3	2	1	-
	300 MGT 3	0	3	2	8	0	0	-
	214 PAD 3	0	6	13	7	1	0	-
	331 ACCT 3	0	4	3	1	1	0	-
	312 PAD 3	1	4	5	8	3	2	-

	313 PAD 3	2	7	8	11	0	0	-
6	206 MGT 3	1	5	2	3	0	0	-
	307 MGT 3	2	1	6	13	2	1	-
	309 MGT 3	0	0	3	2	----	2	-
	314 PAD 3	1	2	6	5	2	0	-
	315 PAD 3	1	4	7	11	0	1	-
	316 PAD 3	3	7	7	10	0	0	-
7	332 ACCT 3	0	1	7	2	0	1	-
	381 QUA 3	3	4	4	6	0	1	-
	409 PAD 3	0	2	2	0	0	0	-
	410 PAD 3	0	1	7	2	0	1	-
	417 PAD 3	3	2	6	7	0	1	-
	418 PAD 3	0	2	2	0	0	0	-
8	301 MGT 3	2	3	4	10	0	0	-
	413 PAD 3	1	2	3	4	1	1	-
	415 PAD 3	9	10	1	0	1	0	-
	422 PS 3	2	3	2	3	0	0	-

2. Analyze special factors (if any) affecting the results of the students

- Weak level of student in mathematics
- Students of public administration and business administration study in the same group for almost common courses
- Compressed timetable
- Courses that need calculations are not planned in the morning

G Courses Evaluation

1 Student evaluation of the courses

Yes

Teaching and learning assessment (by all student of department) First - semester 37-38

Point to assess	Score from 5
Guidelines of the course were clear (outcomes, objectives...)	4.09
Requirement for success were clear (student assessment)	4.02
Learning sources were clear	4.01
The course and all required works were adequate with the announced guidelines	4.04
Faculty staff were engaged to taught the full course	4.00
Faculty staff was familiar with the course and have the full knowledge	4.03
Faculty staff is present during office hours	4.04
Faculty staff was enthusiastic to the course	4.02

Faculty staff was interested to my progress	4.03
The course contents are recent and updated	4.01
Learning sources are available	4.00
Use technology in teaching	3.99
There was an encourage to ask questions and develop idea	4.01
I was encouraged to give my best	4.02
Assignments helped me to improve my knowledge and my skills	4.02
Quantity of work were adequate with the course hours	4.04
Marks were given at time	4.03
Correction was fair	4.03
The link between different courses of the program was clear	4.02
The course content was important and will help me in future	4.09
The course develop my aptitude to think and analyze and not to save	3.98
The course develop my skills in team work	3.99
The course develop my skills of communication	3.89
I feel good about course quality	4.00
2. Other Evaluation (e.g. by head of department, peer observations, accreditation review, other stakeholders)	
No	

H. The best practices and strength points in general.

- 1- Guidelines of the course were clear (outcomes, objectives...).
- 2- The course and all required works were adequate with the announced guidelines.
- 3- Faculty staff were engaged to taught the full course.
- 4- Faculty staff was familiar with the course and have the full knowledge.

I. The Points need improvement (Weakness points) in general.

- 1- The quality of course is bad
- 2- Course does not develop the skills of communicate
- 3- The course was not important to develop the skills of student in team work

J. Planning for Improvement

3. Action Plan for Improvement for Next Semester/Year				
Actions Recommended	Intended Action Points and Process	Start Date	Completion Date	Person Responsible
a. Course does not develop the skills of communication	Presentation of research and discussion Teamwork brainstorming	2 nd semester	End semester	Faculty staff Head of department

b. Use technology in teaching	Use of data show Use of blackboard	2 nd semester	End semester	Faculty staff
c. Correction is not fair	Peer correction of random papers	2 nd semester	End semester	Head of department
d. The course content was not important and will not help in future	Examples within course inspired from reality Case study	2 nd semester	End semester	Faculty staff
e. Learning sources are available	Provide library Provide labs with internet Provide wifi	2 nd semester	End semester	Head of department

Name of committee prepared the report	Signature
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Dr. Khalid Hassan Elbashir	
Dr. Faisal allala Gasmi	
Dr. Aleem AL haj	
Dr. Abd Elgadir Yagoub	
Dr. Anas Babiker	

Date Report Completed: 12/7/1438

Program Coordinator: Dr. Khalid Hassan Elbashir (Male section)

Signature: _____

Date Received: _____